SAPTAGANDAKI MULTIPLE CAMPUS



Annual Progress Report-2018/2019

(For the Fiscal Year 2075-76)

Published by :

Saptagandaki Multiple Campus

Bharatpur, Chitwan

Tel: 056-520754, 523021, 522558

Website: www.smc.edu.np

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Estd. 2045 BS

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Executive Summary

Saptagandaki Multiple Campus was established in 2045 B.S/188 A.D. in Bharatpur, Chitwan as a community campus. The campus came into existence through the initiative taken by a group of prominent academicians and social activists who recognized the importance of university education to inculcate skills and knowledge to human resources and their endeavors in development of the nation. The campus is affiliated to Tribhuvan University to run the Bachelors and Master's program in the disciplines of Management, Science, Education and Humanities. The campus has a landmark history of providing higher education to the people of Mid and Western region of the country. The campus has selected one of the top seven public campuses of Nepal in the ranking of UGC for Higher Education Reform Project 2016 – 2020 AD. Saptagandaki Multiple Campus has got accreditation from the date of 23rd November 2017 to 22nd November 2022. This is one of the biggest achievements in this year.

This report is one of a regular annual campus reports that Saptagandaki Multiple Campus prepares to record its own academic performance and progress for its own record-keeping and analysis, and also for disseminating the information to the concerned stakeholders. The aim of the report is to present information about the campus regarding its academic progress and physical-infrastructural development over the year, as well as the financial condition and social standing of the campus. It was prepared by making a thorough observation of the enrolment and performance of the students, academic and financial decisions and activities of the campus as maintained in various records of the campus. Regarding academic progress, it appears that in the year 2075-76, enrolment of students seems to have increased compared to the previous year. But the ratio of female, EDJ and Dalit students is constant over both years. However, the overall pass ratio seems to have increased slightly 2075.

Additionally the campus has made significant progress in physical structure like partitioning of some of the rooms, procurement computer equipment, installation of power point projector in the six class rooms and furniture. The class rooms for BBA, BCA and BIM have renovated and equipped with multi-media projectors. Major construction is going on as a academic building in the third floor with the truss, which is planned for computer lab classes and theoretical classes for BBA,BCA and BIM programs.Like wise Radio and TV lab has been constructed for the students of Mass Communication and Journalism students of BA program by the financial assistant of Government of Province No 3. Furthermore, air-conditions has been installed in the BODs and campus chief office as well as in radio and TV lab. The sound-system has been permanently fixed in the campus's auditorium hall financially, out of total revenue of the campus, students' tuition fees contribute the major part. Similarly, the grants from UGC and other grants of the providence government income also are significant sources. Although income from other sources is steady, the amounts of revenue that come from students' tuition fees and grants from UGC seem to have significantly increased in the year 2075. Regarding expenditure, the trend of salary expenses and other expenses is growing over the years. The campus expenditures on equipment and book procurement are constantly increasing over the three years' period.

This report has been organized into five sections. The first section concerns the academic progress of the campus which includes information on student enrolment trend, pass rate and graduate trend in terms of different programs and levels, and gender. The second part outlines physical progress of the campus i. e. changes or additions in infrastructure, educational aids like lab and ICT equipment, books and journals in the library and furniture. The third section entitled financial progress, consists of analysis of financial resources and expenditure, and also includes audit observations. The fourth section sheds light on the social progress the campus has made over the year, which includes campus's involvement in social activities, contribution of society to the campus, plan for campus's contribution to society, and plan for increased involvement of society in the campus. Issues and challenges faced by campus, along with measures taken to address the issues are presented in the final section of the report.

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1. Background

Saptagandaki Multiple Campus established in 2045 BS has over the years grown in its size, academic programs, physical infrastructure structure and human resources. A wide range of programs in Bachelor and Master Level comprising many specialization subject options, the prime location of campus, its attractive physical structure and competent, experienced and qualified faculties are the strength of the campus. Recently, it has been selected as one of the deserving community campuses for the Grants to be provided by UGC under Higher Education Reform Program (HERP) of government of Nepal. It is a great opportunity for the campus to utilize the grants for its physical and academic development. The campus fulfils educational needs of students mostly from the lower economic class, backward communities or weaker section of the society. Girls, disadvantaged groups, Dalits, martyrs' family and other marginalized peoples have easy access to Saptagandaki for higher education as it has made some special provision for these groups. The betterment and development of the campus directly benefits those who come from the weaker section of society.

The campus was started with academic programs of Proficiency Certificate Level in the faculty of Humanities in 2045. The campus developed into a multiple campus after it got affiliation to run classes of management faculty in PCL from the academic year 2046/47 B.S. It steadily extended its programs of PCL in education in 2048 B.S. and Bachelor's level in Humanities in the same year. The campus got the affiliation for academic programs of one year B.Ed. and two years B.E. (now known as three years B.Ed.) in 2050 B.S. and B.Com (now known as BBS) in 2052 B.S. It got affiliation to run M.Ed. program in 2059 B.S. with specialization courses in English, Maths, EPM and Health. Furthermore, it got affiliation for MBS program in 2062 B.S. In the academic year 2064/065, it launched Curriculum and Evaluation and Nepali subjects as additional courses in M.Ed. program from Tribhuvan University. Similarly, the campus launched Journalism, Rural Development, English and Sociology subjects in Bachelor's Degree under Humanities stream in academic year 2064 B.S. and RD program in MA started from the academic year 2066 B.S. The campus also launched B.Sc. program with affiliation form TU since 2068 B.S.. Currently there are ten different programs running from Bachelors level to Master's Degree level in Management, Humanities and Education streams. The academic programs running now are: B.Sc (four years program), BBS (four years program), B. Ed (three years program), BA (three years program), MA (four semester program), MBS (four semester program) and M. Ed. (four semester program). The campus has launched new semester system programs BBA (eight semesters), BCA (eight Semesters), BIM (eight semesters) from the month of December 2018. The programs run in the morning, day shifts.

Currently, the campus has 75 teaching faculties and 25 administrative staff, and about 1736 students have been enrolled under different streams.

Though, it started the classes from the rented rooms of Narayani Secondary School, an adjoining school in Bharatpur, and now it has two large four storied buildings consisting of fifty two well spacious ventilated rooms that can accommodate around 2000 students in a shift. Recently SMC has successfully constructed a well-equipped and spacious computer laboratory and an e-library as required for the IT related courses. There are well-equipped of Science laboratory,Computer lab for BIM,BBA, and BCA programs, radio and TV lab for mass communication and journalism, canteen, seminar hall, indoor and outdoor sports accommodations e.g basket ball court in the campus. The third floor of the library building which is being used for the purpose of e-library was constructed by the use matching grants of UGC. Similarly the campus has been utilizing the resource mobilization grants to construct the third floor of second academic building and it has been purposed for developing into departmental sections along with lab for B.Sc program. The campus has further developed auditoriam hall of about 150 persons' seating capacity in its premises. Modern parking place, students' rest rooms and bricks soling of indoor campus pathway are the major works performed by the campus by the utilization of UGC resource mobilization grant.

SMC has formulated a statute in consideration with rules and regulation of Tribhuvan University. The organization structure and actions of the campus have been guided by this statute. The campus statute has mentioned a

provision of campus assembly and management committee. The management committee governs and directs the campus operation. It is formed complying the rules and regulations of Tribhuvan University. Members of the committee are selected from Campus Assembly composed of guardians, social workers, teachers, students, and business community. Management committee delegates authority to campus chief to manage the day to day activities of the campus as a fulltime executive. The management committee consists of 23 members, which formulate both short term and long term plan and policies. There are three assistant campus chiefs and three program in-charge. There are nine departmental heads.

2. Academic progress

This section presents the analysis of enrolment trend, pass rate, graduate trend and developments and changes in programs and pedagogy.

2.1 Enrolment Trend Analysis

The number of student (disaggregated by Female and Educationally Disadvantaged Janajati Students) enrolled in different programs and levels in the year 2075 are shown in the table below.

Table 1: Student Enrolment Summary 2073

S.N.	PROGRAM	YEARS INCLUDE	Program-wise Exam Appeared Regular Students			
			Total	F	EDJ	D
1	B.ED	First, Second & Third	210	153	16	18
2	BBS	First, Second, Third& Fourth	793	511	66	13
3	B.A	First, Second & Third	133	94	18	5
4	B.SC	First, Second, Third& Fourth	122	77	8	3
5	M.ED	First & Second	162	120	13	4
6	MBS	First & Second	43	24	0	1
7	M.A	First & Second	52	28	2	1
TOTAL			1515	1007	123	45

Table 2: Student Enrolment Summary 2074

S.N.	PROGRAM	YEARS INCLUDE	Program-wise Exam Appeared Regular Students			
			Total	F	EDJ	D
1	B.Ed.	First, Second & Third	228	117	21	20
2	BBS	First, Second & Third,Fourth	866	567	81	31
3	B.A	First, Second & Third	137	87	17	10
4	B.SC	First, Second & Third,fourth	168	111	14	4
5	M.Ed.	First & Second	185	138	16	3
6	MBS	First & Second	22	14	0	1
7	M.A	First & Second	76	49	0	2
TOTAL			1682	1137	149	71

Table 3: Student Enrolment Summary 2075						
S.N.	PROGRAM	YEARS INCLUDE	Program-wise Exam Appeared Regular Students			
			Total	F	EDJ	D
1	B.ED	First, Second & Third,Fourth	264	199	28	17
2	BBS	First, Second & Third,Fourth	825	565	83	23
3	B.A	First, Second & Third	160	101	17	16
4	B.SC	First, Second & Third,fourth	155	109	12	3
5	BBA	First and Third Semester	43	22	0	1
6	BCA	First and Third Semester	58	15	5	1
7	BIM	First Semester (2076)	33	14	0	2
5	M.ED	First & Second	68	54	7	3
6	MBS	First & Second	88	48	4	1
7	M.A	First & Second	42	20	1	3
TOTAL			1736	1147	157	70

As the table shows there were significant number of female students studying at various levels in the year 2075. Number of EDJ and Dalit students is comparatively better in Bachelor Level Programs than in the master level programs.

2.2 Pass Rate Trend Analysis

The pass rate of students (disaggregated by Females and Disadvantaged groups) in different programs and levels in the year 2073-075 B.S. are shown in the table below:

Table 4: Year wise Student Pass Rate for 2073

Level	Program Name (e.gB.Ed.)	Total Appeared (TA)	Total Passed (TP)	GIRLS		EDJ*		Madhesi		Dalits		Remark (Year/ Semeste)
				Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	
Bachelor's Level (5)	B.ED.	110	23	61	9	12	4	1	1	8	3	1st Year
		58	10	29	5	12	3	0	0	1	0	2nd Year
		77	11	40	9	17	1	0	0	5	0	3rd Year
	BBS	276	30	120	13	47	2	3	0	8	1	1st Year
		164	44	89	22	14	4	1	1	7	2	2nd Year
		133	29	79	15	12	3	3	1	3	0	3rd Year
												4th Year
	B.A.	37	19	20	9	9	5	0	0	1	1	1st Year
		58	30	32	17	11	4	0	0	1	1	2nd Year
		42	23	25	14	8	2	0	0	1	1	3rd Year
	B.SC.	51	10	24	2	4	0	0	0	0	0	1st Year
		33	8	18	6	5	1	0	0	0	0	2nd Year
		7	5	4	2	1	1	0	0	1	1	3rd Year
		8	7	5	4	0	0	0	0	0	0	4th Year

Level	Program Name (e.gB.Ed.)	Total Appeared (TA)	Total Passed (TP)	GIRLS		EDJ*		Madhesi		Dalits		Remark (Year/ Semeste)
				Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	
Master's Level (6)	M.ED.	113	16	74	11	11	1	0	0	1	0	1st Year
		49	14	24	8	4	1	0	0	3	0	2nd Year
	M.A.	31	11	13	4	4	2	0	0	1	1	1st Year
		21	15	12	10	2	2	0	0	1	1	2nd Year
	MBS	32	16	18	11	3	1	0	0	1	1	1st Year
		9	2	6	0	1	1	0	0	0	0	2nd Year
M.Phil. (7)												
Ph.D. (8)												
Grand Total (5+6+7+8)		1309	323	693	171	177	38	8	3	43	13	

Table 5: Year wise Student Pass Rate for 2074

Level	Program Name (e.g B.Ed.)	Total Appeared (TA)	Total Passed (TP)	GIRLS		EDJ*		Madhesi		Dalits		Remark (Please Specify Year/ Semester)
				Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	
Bachelor's Level (5)	B.ED	79	19	56	10	4	1	0	0	10	1	First Year
		86	19	64	15	10	3	0	0	7	0	Second Year
		45	19	32	13	3	2	0	0	1	0	Third Year
	BBS	328	20	209	16	41	6	4	0	14	1	First Year
		232	42	135	21	23	2	3	0	6	1	Second Year
		135	22	96	11	9	0	0	0	5	0	Third Year
		112	41	81	25	3	2	3	1	0	0	Fourth Year
	BA	42	2	27	0	5	0	0	0	1	0	First Year
		38	20	28	17	6	3	0	0	1	1	Second Year
		53	22	37	14	7	2	0	0	3	1	Third Year
	B.Sc.	46	22	32	16	4	1	0	0	3	0	First Year
		39	7	22	5	2	0	0	0	0	0	Second Year
		32	18	20	15	3	1	0	0	0	0	Third Year
		6	4	4	3	1	0	0	0	1	1	Fourth

Level	Program Name (e.g B.Ed.)	Total Appeared (TA)	Total Passed (TP)	GIRLS		EDJ*		Madhesi		Dalits		Remark (Please Specify Year/ Semester)
				Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	
Master's Level (6)	M.ED	113	15	85	11	10	1	1	1	2	0	First Sem
		49	15	34	10	2	1	0	0	1	0	Second Sem
	MA	31	10	17	5	0	0	1	1	0	0	First Sem
		21	15	11	10	2	2	0	0	1	1	Second Sem
	MBS	32	16	18	12	0	0	0	0	1	1	First Sem
		11	3	6	2	0	0	0	0	0	0	Second Sem
Grand Total (5+6+7+8)		1530	351	1014	23	135	27	12	3	57	8	

Table 6: Year wise Student Pass Rate for 2075

Level	Program Name (e.g B.Ed.)	Total Appeared (TA)	Total Passed (TP)	GIRLS		EDJ*		Madhesi		Dalits		Remark (Please Specify Year/ Semester)
				Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	
Bachelor's Level (5)	B.ED	76	18	58	12	7	2	0	0	6	3	First Year
		65	8	47	3	3	0	0	0	6	0	Second Year
		84	14	65	11	10	3	0	0	8	1	Third Year
	BBS	285	31	178	17	30	3	6	1	17	2	First Year
		257	92	168	78	29	6	3	1	5	3	Second Year
		192	10	124	4	14	1	0	0	2	0	Third Year
		117	49	84	34	8	1	0	0	4	2	Fourth Year
	BA	69	40	42	22	7	3	0	0	9	6	First Year
		32	1	19	0	5	0	0	0	0	0	Second Year
		34	20	24	15	5	3	0	0	1	1	Third Year
	B.Sc.	59	10	43	8	7	2	2	0	2	0	First Year
		41	15	30	10	4	2	0	0	3	0	Second Year
		37	16	20	10	2	0	0	0	0	0	Third Year
		31	26	18	16	2	1	0	0	0	0	Fourth

Level	Program Name (e.g B.Ed.)	Total Appeared (TA)	Total Passed (TP)	GIRLS		EDJ*		Madhesi		Dalits		Remark (Please Specify Year/ Semester)
				Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	Total Appeared	Total Passed	
Master's Level (6)	M.ED	39	9	30	6	7	0	0	0	3	1	First Sem
		0	0	0	0	0	0	0	0	0	0	Second Sem
	MA	0	0	0	0	0	0	0	0	0	0	First Sem
		11	7	6	5	0	0	0	0	1	1	Second Sem
	MBS	0	0	0	0	0	0	0	0	0	0	First Sem
		35	20	18	11	0	0	0	0	1	1	Second Sem
Grand Total (5+6+7+8)		1464	386	974	262	140	27	11	2	68	21	

Table 6 shows the total number of students, disaggregated by girls, EDJs, Dalits and Madhesis. The table shows that pass ratio in Bachelor level is better in third years than in the first and second years. Similarly, in Master's level, pass rate is slightly better in second years than in first years

2.3 Graduate Trend Analysis

The table below presents the number of graduates i.e. the students who completed Bachelor's and Master's Degree and who were issued certificates in the year last two academic years

Table 7: Graduates' List for Bachelor's and Master's Degree Level for the year 2073-74

Level	Program Name (e.g B.Ed.)	Graduate Students				
		TOTAL	GIRLS	EDJ*	Dalits	Madhesi
Bachelor's level (5)	B.ED	13	10	1	1	
	BBS	34	26	3	1	1
	B.A	33	25	3	2	0
	B.SC	3	3	0	0	0
	OneYear B.ED					
Master's Level (6)	M.ED	58	26	4	1	0
	MBS	7	1	0	0	0
	MA	3	3	0	0	0
M .Phil.(7)						
Ph.D.(8)						
Grand Total (5+6+7+8)		151	94	11	5	1

Table 8: Graduates' List for Bachelor's and Master's Degree Level for the year 2074-75

Level	Program Name	Graduate Students				
		TOTAL	GIRLS	EDJ*	Dalits	Madhesi
Bachelor's level	BEd	15	10	**0**	**0**	**0**
	BBS	32	12	**0**	**1**	**1**
	BA	20	16	1	1	0
	BSc	2	2	0	0	0
Master's Level	MEd	49	30	2	1	0
	MA	9	3	0	0	1
	MBS	9	4	1	0	1
Grand Total		136	77	4	3	3

Table 9: Graduates' List for Bachelor's and Master's Degree Level for the year 2075-76

Level	Program Name	Graduate Students				
		TOTAL	GIRLS	EDJ*	Dalits	Madhesi
Bachelor's level	BEd	8	4	**1**	**0**	**0**
	BBS	40	24	**4**	**1**	**0**
	BA	18	15	3	1	0
	BSc	18	14	2	0	0
Master's Level	MEd	30	23	5	1	0
	MA	14	9	1	2	0
	MBS	9	6	0	0	0
Grand Total		137	95	16	5	0

The above shows that more than 50% of the graduating students in the year were females. EDJ and Dalit students graduating in the year were very few.

2.4 Programs

The campus is currently running the following programs:

1. Bachelor in Sciences (B.Sc) four years program
2. Bachelor of Business Studies (BBS) four years program
3. Bachelor of Education (B. Ed) four years program
4. Bachelor in Arts (BA) three years program
5. Master in Arts (MA) Four Semesters program
6. Master of Business Studies (MBS) four semesters program
7. Master in Education (M. Ed.) four semesters program
8. Bachelor of Business Administration (BBA) eight semesters program
9. Bachelor of Information Management (BIM) eight semesters program

10. Bachelor of Computer Application (BCA) eight semesters program

No new programs have been added since the year 2068. The B.Ed. program which was a 3-year program earlier has now been converted a four-year and Annual Master Degree Program program to semester based program by TU and the campus now has the first batch of students in the four-year program.

2.5 Educational Pedagogy

The traditionally used pedagogical methods in the campus are lecture, demonstration, discussion, group work, pair work etc. Recently, more technology-based presentation, seminar, workshop, field work methods are being followed for modernizing pedagogical approaches.In the academic year 2074-075 campus has installed 7 projectors in the master's degree class room. Campus has provided loan to the needy faculties to purchase lab top in order to prepare slides and use the recent technology. Teaching faculties have been inspired to uplift their pedagogical skills by providing opportunities of participating in trainings, symposiums etc.

3. Physical Progress

There have been a few minor developments in physical infrastructure as well as addition in educational aids 2072-73 as discussed in the following points.

3.1 Infrastructural Development

In the fiscal year 2075-076 the infrastructural development and physical progress have been made as follows:

i. Construction of truss building work is in under construction which is planned for the theoretical classes and computer lab basically for BBA,BCA and BIM programs under the resource mobilization grants of UGC..

ii. Radio and TV lab have been constructed and necessary equipments and devices have been installed for the students of mass communication and journalism by the financial assistance of the government of Province No:3.

iii. Sound-system facility has permanently fixed in the saptagandaki auditorium hall under the resource mobilization grants of UGC.

iv. Air conditions has been installed in the BODs, Campus Chief office rooms and Radio and TV lab under the resource mobilization grants of UGC.

v. Six multi media projectors have been fixed in the semester-based class room.

vi. Text books and reference books for master and bachelor degree level have been purchased for Rs. Five lakhs under the grants of UGC.

3.2 Educational Aids

3.2.1 New equipment

The campus has a computer lab, separate science lab, and a hotel management lab. Some computer equipment, computer CPU, monitors, printers and 2 UPSs sets have been procured during this year

3.3 Higher Education Reform Project Status (HERP)

This fiscal year the campus prepared annual work plan and procurement plan for the development of infrastructure, labs, computers and equipments as follows:

Saptagandaki Multiple Campus

PROCUREMENT PLAN FOR GOODS AND WORKS - FY 2076/077

S. N.	Contaract ID	Description of Works and Goods	Method of Procurement	Estimate vs Actual	Estimate amount in NPR	Design investigation completed	Estimate preparation and sanction	Bidding Documents preparation	Call for Bids	Bid Opening	Bid Evaluation	Contract award decision	Letter of Intention to awarded	Acceptance of latter	Contract Signature/ Agreement/ Purchase Order	Contract End (delivery)	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	1	Procurement of Truss and class rooms Construction on the top of Second Educational Building	NCB	Estimated	13,426,565.00	1/06/075	05/06/75	07/06/75	09/06/75	08/07/75	11/07/75	13/07/75	14/07/15		20/07/75	15/03/76	SMC/ NCB/01/075/076
				Revised	16,000,000.00	07/12/075	11/12/075	17/12/075	20/12/075	19/01/076	24/01/076	27/01/076	29/01/076		05/02/076	30/07/076	WIP
				Actual	10,230,371.00	07/12/075	11/12/075	17/12/075	20/12/075				31/01/076	07/02/076	19/02/076		
2	2	Procurement of Computer Accessories	NCB	Estimated	3,663,000.00	05/04/076	05/06/076	05/20/76	05/29/076	06/29/076	06/30/076	06/30/076	07/01/076	07/07/076	07/17/076	08/30/076	SMC/ NCB/01/076/077
				Revised													
				Actual													
3	3	Prorurement of Marbel Works on passage and Staircase of Campus Premises	NCB	Estimated	4,812,500.00	05/04/076	05/06/076	05/20/76	05/29/076	06/29/076	06/30/076	06/30/076	07/01/076	07/07/076	07/17/076	10/29/076	SMC/ NCB/02/076/077
				Revised													
				Actual													
4	4	Procurement of Furniture for Camputer Lab, Department and Admisitrative office	SQ	Estimated	1,686,000.00	05/04/076	05/06/076	05/20/76	05/29/076	06/29/076	06/30/076	06/30/076	07/01/076	07/07/076	07/17/076	08/30/076	SMC/ SQ/01/076/077
				Revised													
				Actual													
5	5	Procurement for Enviroment Science Lab materials and equipment	SQ	Estimated	2,028,500.00	05/04/076	05/06/076	05/20/76	05/29/076	06/29/076	06/30/076	06/30/076	07/01/076	07/07/076	07/17/076	08/30/076	SMC/ SQ/02/076/077
				Revised													
				Actual													
6	6	Procurement for Books and E-resources on Library	SQ	Estimated	1,000,000.00	05/04/076	05/06/076	05/20/76	05/29/076	06/29/076	06/30/076	06/30/076	07/01/076	07/07/076	07/17/076	08/30/076	SMC/ SQ/04076/077
				Revised													
				Actual													

4. Financial Progress

Year-wise financial data of income and expenditure are presented and discussed in this section.

4.1 Analysis of Financial Resources/Income of Last three years

The income data for past Fourfiscal years as per the records of campus account section are shown in the table 9 below.

Table 9: Trend of Revenue

Rs. in figure

Year	Student Fee	Other Income	UGC Income	Total Income
2017	78296739	1609904	2970905	82877548
2018	82859273	2959821	25413704	111232798
2019 (Unaudited)	74417442	9044622	5664275	89126339

4.2 Expenditure Analysis of the Last three years

The expenditure data for three fiscal years as per the records of account section are shown in the table 10 below.

Table 10: Trend of Expenditure

Rs. in figure

F.Y.	Salary Expenses	Other Expenses	Equipment Purchase	Book Purchase	Development Expenditure	Furniture Purchase
2015	40813849	14278830.94	272344	81959	2086623.37	189000
2016	42050310	16364315	223589	133946	462936	105401
2017	55764202	16690717	2051384	263177	1174213	1068343
2018	59585602	20316563	1185090	350230	1177188	201905
2019 Unaudited	59910802	12813012	726673	605931	6864266	199974

5. Social Progress

5.1 Campus's Involvements in Social Activities

Saptagandaki Campus, as a community campus, participates in important social activities organized by institutions in the society. Campus has recently formed a separate cell called Public Relation Cell which aims to improve campus's image in the society with increased involvement in social programs for the betterment of the society and the campus itself. Some of the recent activities are listed below:

- Campus has contributed funds to SaptagandakiTole Reform Committee and fixed No-Horn zone signal boards on the roads around the campus .
- on the occasion of World Wetland Day (Feb 2 2019), Students of BSc (ECO Club) and Department of Science SMC, along with other organizations, participated in the environment awareness cleaning campaign of Bharatpur – Narayangarh Highway organized by Bharatpur Metropolitan for the promotion of tourism year 2020.

- Students of MEd. 2nd year (Health Group) in co-ordination of Department of Health, Saptagandaki Campus conducted community health awareness programs in and around Chitwan district every year.
- A Blood donation program was organized by the campus administration on the occasion of campus anniversary day Kartik 30 ,2075.

5.2 Society's contributions to campus

- MrBinodKhandaTimilsina donated to SMC the sum of Rs 100000 as endowment fund for students' scholarship to be distributed to orphan children who are studying in Saptagandki.
- -- District Public Health Office Chitwan provided information material like leaflets and pamphlets related to mosquito-born diseases, and it also delivered a special awareness class for SMC students on 2073.
- -- Participation of local tole reform committee in sanitation program in the occasion of campus anniversary day margh 02, 2075.
- An awareness program on Dengue disease was organized by CESS Saptagandaki with the joint collaboration of Puspanjali Hospital Pvt. Ltd. Bharatpur.

5.3 Plan for Campus's Contribution to Society

- Campus has decided to offer scholarship to one student recommended by Saptagandki Tole Sudhar Samiti.
- Campus has decided to offer its program hall at free of cost for the programs to be conducted by ToleSudharSamitis around the campus.

5.4 Plan for increased Involvement of Society in the Campus

As a community campus, SMC plans to encourage increased involvement of society in the overall development of the campus by including people from diverse section of the society in the decision making process of the campus so that they can feel the ownership of the campus. People from community are nominated in the management committee of the campus.

6. Challenges

6.1 Short and Long Term Challenges

Short term Challenges

a) The major immediate challenges that it has been facing now is to recover its revenue deficit that is due to the decreasing number of students in its various academic programs, especially in Education Faculty. A large number of faculties and staff and their job positions (Darbandi) are based upon this program. The campus has great challenge as how to shift all these jobs onto other Bachelors and Master programs so that the campus can save all of its employees.

b) In sufficient programs in priority areas is a major problem that has directly affected the fulfillment of students' needs and sustainability need of the institution. Despite having adequate physical infrastructure, the only priority area program running at the moment is BSc. (Environmental science).

c) Students' performance indicators are not very encouraging in the recent years.

d) The campus is facing the pressure of decrease in its student enrolment and high dropout rate in Masters and Bachelors program due to intense competition among the institutions providing higher education and the trend of student migration to foreign education and jobs.

Long Term Issues

e) In terms of academic quality and efficiency indicators, campus has been still in struggle to achieve the benchmark performance. To enhance its quality, the campus should launch a number of trainings and faculty development program. For this purpose, the campus is in the immense need to add new programs of technical education to maintain its market viability.

f) Guaranteeing placement of graduates in the job market is another major long term challenge.

g) Lack of application of academic calendar by TU also endorses the meager result of students. The proper record management of students, maintaining optimum class size, minimizing endemic students' politics and application of modern teaching methodologies bring the academic result of public campuses to its track. Hence Saptagandaki needs to address these issues in this strategic plan.

h) Other problems: mass education system (70 to 80 students in a annual programs' classroom); no proper record management, no control over students activities, endemic students politics, constraints to modern teaching methodology in mass size classes; the poor academic result of public campuses.

i) The campus has to make proper arrangement of physical facilities, modernization of all classrooms suitable for modern teaching methodologies, ensuring access of mass of students on e-resources and technology through library reform and construction of separate building for technical education etc are the immense need of campus for fostering quality and growth of institution. The campus has not sufficient funds to finance these reforms and infrastructure, so it needs to develop some funding strategies to these projects.

6.2 Mitigation measures and Plan for Addressing the issues and challenge

a) Program expansion plan

Campus plans to introduce various priority areas programs and popular programs to counter the problem of decreasing enrolment.

	List of proposed academic programs	Remarks
1	B.Sc. CSIT (TU)	Feasibility Study completed
2	MBA in Agri- Business Management (Autonomy Program)	Decision of BODs have been made to start from 2020
3	Bachelor in Information Communication Technology Education (TU)	Proposed to Dean office of TU, Faculty of Education

b) Physical/ Infrastructure development plan

The following scheme of physical development has been proposed.

1 Establishment of research management cell Office and equipments for conducting faculty research.
2 Land acquisition and Construction of building for technical education in new site.
3 Construct academic building, Canteen with underground parking
4 Reform Classroom compatible to virtual e-resources and e-teaching learning activities
5 Modernization of class room with multimedia projector.

c) Faculty development plans

The quality of teaching and exemplary research works depends upon the stimulation, quality and loyalty of teaching faculties at one hand and similarly the initiation and motivation of the institution to develop their

faculties in orientation of research, teaching and training at other side.

The campus strategic plan has addressed these issues and they need to be implemented in the annual programs and budget. To this line of spirit, the faculty development plan has been developed which has the different activities to be accomplished for meeting the campus goals as set in strategic planning.

1 *Study leave to lecturers from each faculty for further study of M.Phil and Ph.D.*
2 *Course refreshment program*
3 *Publication of research journal (annual)*
4 *Participation in national /international seminar- faculties will be provided to participate in national/ international research seminar.*
5 *Micro research scheme (subject wise)*
6 *Conduct National seminar (-Conduct seminar on some specific topic relevant to the development of scientific knowledge.*
8 *Frequent Educational excursion and field visits for faculties and staffs*
9 *Frequent Refreshment training for non teaching staffs*

d) Institutional Autonomy/ Quality reform plan

Institutional academic autonomy is considered the most important factor for driving the community campuses towards the path of academic excellence, expansion and flexibility. Campus administration and BOD is deeply considering the campus to lead in this direction. Therefore these strategies include the following plan:

1. *Examination system development in Bachelors program*
2. *Train teachers to question paper development and answer copy checking*
3. *Develop and train exam section staff to run final examination independently*
4. *Aware students graduation degree in the logo of awarding university with their close tie up*
5. *Enforce trail in development of market demanding academic course like Bachelors in Tourism Management, Poultry management etc. as per the regional and national need and implement self-designed courses and ensure its sustainability*
6. *Develop faculty professionally to ensure their capacity to develop and run these new course.*
7. *Dialogue with national educational policy stakeholders to transform the campus into a deemed university*
8. *Short term technical training courses will be developed to cater the need of lower level manpower development.*
9. *New courses and curriculum on bachelor level will be developed and implemented in the area of tourism, agriculture, poultry science etc to link up the growing economic development of the district and region.*

e) **Library reform- virtual library development plan**

Campus plans to take the following measures to improve the existing library and develop a virtual library.

1. Library training at least 2 within plan period
2 Purchase of –Basic Text books
   - Reference books
   - Online journals and magazine
   - News paper
3 Networking with national and international library
4 Develop virtual library and practice video conferencing and online teaching /learning

f) **Teaching methodology Reform Plan**

To change the traditional teaching methods and replace it with case studies, problem based learning exercises, case analyses, student participation, seminars and discussions, and independent study is the major objective in SMC's revised strategic plan because they stimulate to overall campus development goals. This project requires reducing the class sizes, scrutinizing the quality student intake, adoption of modern teaching technologies, orientation and trainings to faculties to the new methods etc. The campus in its first phase, requires to launch this plan in post graduate classes of MBS, MA and M.Ed programs and slowly to the other programmes like BBS,BA, B.Ed. etc. The detail plan of teaching methodology reform strategies will be presented as follows.

1 *Modernization of master degree class room with multimedia/ e-board facilities (3 class rooms for each faculty)*

2 *Purchase of computers for research management cell and departmental section.*

3 *Guest lecturer and seminar classes for students- at least 10-15 classes/ seminar per year*

4 *Industrial visits, project works, and university visits to selected students from students*

5 *Student evaluation, internal assessment and feedback survey*

6 *Graduate research and project works*

g) Scholarship and fee waivers plan – Girls, Marginalized, Disadvantaged group *Janajatis, and Dalits etc.*

The campus will launch the fee waivers and scholarship strategies making target to girls, dalits and disadvantage groups from the weaker section of society. SMC has history of providing sufficient financial and non financial support to the student from the weaker section of society. Recently the campus provides minimum 3 % scholarships to those students. By lunching this project the campus has increased the support quota from 3% to 5% of total budget. Besides, this project will also consider the supports for training in skill development, internship and other measures which positively impact the lives of students for their better capacity development

h) Student enrolment increment and retention strategies

- Student almunai and students union will be made more responsible for promoting the services offered by the campus.
- Radio, Television, Campus website and other campaign will be the major instruments for information dissemination to students and community.
- Special provision like fee waiver, scholarship ect. Will be made to *janajaties, dalits,* and disadvantaged groups in enrolment and selection process.
- Institute will develop friendly relation with local secondary schools, community colleges and technical institutes.
- Highly demanded technical and practical programs will be started that can help to create self-employment and

  fulfillpublic needs.
- Students will be attracted and motivated through market demanding programs, quality education andextra facilities such as hygienic canteen facility, facilities of games and refreshment, participation on communityprograms
- Highly skilled and qualified national as well as international scholars will be hired to formulate the new courses and curriculum as per the need of market.

6.3 Strength and weakness of the campus

Strength:

- QAA certified Campus.
- Most accessible location and serene atmosphere.
- One of the Top-7 Public Campuses of Nepal in the ranking of University Grants Commission of Higher Education

Reform Project 2016- 2020.

- Well developed physical infrastructure of library and academic building.
- Preferred destination of students from more then 30 districts in Nepal.
- Affordable fee structure.
- Experienced faculties and staffs.

Weakness:

- Lacking of technical program.
-Campus has not sufficient land space.
- Lacking of sufficient amount of development fund.

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Tek Bahadur Thapa	Mani Raj Mahato
BODs, Chairman	Campus Chief